



ICAR - CENTRAL INSTITUTE OF AGRICULTURAL ENGINEERING
REGIONAL STATION, COIMBATORE – 641007 (TAMILNADU)
Tele– 0422-2472623; email: rsciaecebe@gmail.com



No. CIAE-RC/3-5(B)/2023-24

Dated: 29.01.2024

To

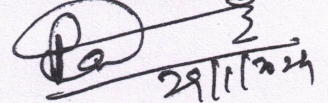
Sub: Quotation for annual rate contract for hiring of Goods Vehicle for ICAR-CIAE, RS, Coimbatore as per **Annexure-I** - reg.

1. On behalf of the Director of this Institute, sealed competitive quotations are invited by the undersigned for hiring vehicle for annual contract as per **Annexure-I**.
2. **The quotation should be submitted in a sealed cover and sent to the Head, ICAR - Central Institute of Agricultural Engineering, Regional Station, Veerakeralam Road, Coimbatore – 641007 on or before at 5.00 P.M. hours 19.02.2024.**
3. The cover consisting the quotation should be super-scribed as “Quotation for Annual rate contract for hiring of Goods Vehicle with driver for ICAR-CIAE, RS, Coimbatore”.
4. The contractor may provide the required number of vehicles as and when required by the ICAR-CIAE-RS, Coimbatore on any days including holidays.
5. The contractor is wholly responsible for any accident and/or compensation payable to the drivers engaged by him working under this contract. He shall keep ICAR-CIAE fully indemnified against any claims in this regard. The vehicles quoted for rate contract should have Comprehensive Insurance covering the passengers and third party also.
6. The monthly rates for each job to be deployed will have to be mentioned specifically, considering the minimum wages under labour laws of the area of work concerned. The rates quoted should be valid for one year from the date of acceptance.
7. The personnel so provided by the agency under this contract will not be the employee of this Institute and there will be no employer-employee relationship between the institute and the personnel so provided.
8.
 - a) The agency shall be wholly responsible or paying monthly wages to the driver(s) engaged at the ICAR-CIAE-RS, Coimbatore. The agency shall be fully responsible or providing leave benefits, weekly offs, national and festival holidays etc., to the driver(s) deployed. It should be ensured by the agency that the work should be carried out as per the directives of the designated officers. All the records pertaining to disbursement of wages to drivers(s) should be made available as and when called for.

- b) For any irregularity in payment of EPF and ESI claims, the total responsibility vests with the firm. Any such irregularity comes to the notice of this office, the contract is liable to be cancelled forthwith.
- 9.
- a) Details with regard to past experience and present contract with other Departments, certificate for Registration of the firm, Income Tax, ESI, EPF registration details and license etc may be furnished.
- b) The ICAR-CIAE shall recover at source, Income Tax and other taxes as per statutory orders of Govt. on the gross bill value, payable per month the contractor at the rate prescribed and remit the same to the concerned Authorities.
1. Initially the term of the contract will be for one year. On the expiry of the contract Director, CIAE reserves the right to extend the contract for a year or part thereof on the same terms and conditions that may be prevailing previously.
 2. The contract can be, terminated by giving one months notice, in either side.
 3. In case of any loss/damages of/to the property of the Institute by the personnel provided, the full damages will be recovered from the agency.

The right to accept or reject all or any of the quotation without assigning any reason, vests with the Director of the Institute and it cannot be challenged.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Pa', is written over a horizontal line. To the right of the signature, the date '29/1/24' is written in black ink.

HEAD (I/c)

Copy to:

1. Chief Admn. Officer, ICAR-CIAE, Bhopal -38
2. Sr. Finance & Accounts Officer, ICAR-CIAE, Bhopal – 38
3. Asst. Admn. Officer (P-II), ICAR-CIAE, Bhopal – 38
4. I/c, AKMU Cell for placing in the Institute web portal for wide publicity.
5. PS to Director, ICAR-CIAE, Bhopal – 38 for kind information to the Director, ICAR-CIAE.
6. Guard File

Annexure - I

S. No	Particulars	Rent per hour & 10 km free for each one hour	Extra per km	Rent per day (above 12 hours)	Total fuel charges per Km	Driver batta per day (after 12 hours only)	Other Charges, if any
		Rent (Rs.)	Per Km charge (Rs.)	Rent (Rs.)	Per Km charge (Rs.)	Driver batta per day (Rs.)	(Rs.)
1.	Goods Vehicle-Pickup/ TATA ace						
2.	Transport Vehicle – Mini truck (Eicher 909/ TATA 407)						

Note:

- Hiring vehicle by hour basis is maximum 12 hours.
- 10 kilometer free for each one hour.
- Minimum hours hiring vehicle shall be mentioned in the quotation.
- Driver batta if any will be applicable per day i.e. after 12 hours only.
- Trip sheet, receipt for toll charge, permit charge and etc. to be submitted along with bill.